


PERSONAL INFORMATION

Brikena Xhomaqi 1000 Brussels director@llplatform.eu

POSITION

Director

WORK EXPERIENCE

01/07/2016–Present

Director

Lifelong Learning Platform - European Civil Society for Education, Brussels (Belgium)

- Provided strong leadership and direction to the management of the European headquarters
- Supporting teams responsible for ensuring the smooth running, administration and reporting of international projects, research studies and dissemination events.
- Political representation of the organisation

01/04/2017–Present

Steering Committee Member

Civil Society Europe, Brussels (Belgium)

- Co-chair of civic space working group
- Supporting CSE work on civic space at EU level
- Supporting CSE work on civil society representation at EU level

01/04/2018–Present

Steering Group Member

Steering Group on Social Infrastructure Investment, Brussels (Belgium)

- Following the EU policy development on social investment
 - Supporting Steering Group work on InvestEU programme
- Members: EASPD, Housing Europe, FEANSTA, Eurohealthnet, ESN, Age Platform, LLLP

01/01/2015–Present

External Evaluator

European Commission, Brussels (Belgium)

- Evaluation of EU projects in Erasmus+ and Horizon2020

01/02/2016–01/08/2016

Head of Office

European Student's Union, Brussels (Belgium)

- Provided strong leadership and direction to the management of the European headquarters
- Supporting teams responsible for ensuring the smooth running, administration and reporting of international projects, research studies and dissemination events.

01/03/2015–01/01/2016

Head of Research

Uniplaces Ltd, Brussels (Belgium)

- Writing and coordinating project and tender proposals for European-wide funding schemes
- Conducting research studies on social support services for international students and youth mobility
- Liaising with key stakeholders and partner organisations in the field of international education

30/07/2012–31/01/2015

Director

Erasmus Student Network aisbl, Brussels (Belgium)

www.esn.org

- Provided strong leadership and direction to the teams responsible for ensuring the smooth running and reporting of international projects, supporting research studies and dissemination events and advocacy
- Writing numerous project proposals leading to successful funding opportunities at regional, national and EU level, including fundraising efforts that increased the human capital from 2 to 8 employees in 2014
- Liaising with over 50 partner organisations and public institutions for project and policy cooperation

Business or sector International Non-Profit Organisation

06/2012–11/2012

Human Rights and Solidarity Coordinator

European Students' Union (ESU), Brussels (Belgium)

www.esu-online.org

- Spearheaded promotional initiatives human rights and solidarity across higher education institutions
- Drafted first strategy for tackling HR and solidarity actions and policies within student unions in Europe
- Promoted the European Students' Rights Charter across 47 national unions, and established procedures for monitoring rights protection in the European Higher Education Area

Business or sector International Non-Profit Organisation

09/2010–09/2011

Project Manager Assistant PMO

Amadeus, Sophia Antipolis (France)

www.amadeus.net

- Coordinated and assisted the community of practices in its activities for over 700 Project Managers
- Coordinated numerous working groups, including the Core Team Working Group and the Lessons Learned Working Group, peer-learning events, and knowledge fairs, leading to the creation of over 20 monthly events and 2 annual events and hundreds of lessons learned and shared online

Business or sector Information and communication

10/11/2010–01/07/2012

Social Affairs Committee Member

European Students' Union (ESU), Brussels (Belgium)

www.esu-online.org

- Coordinated successful EU research projects and events of the Higher Education funding programme
- Contributed significantly as a member of the BFUG mobility working group focused on the draft of the EHEA 2020 Mobility Strategy, and also representing 46 national student unions at European institutions
- Developed policies on student mobility, employability, and the financing of higher education

Business or sector International Non-Profit Organisation

01/2010–08/2010

International Account Manager Assistant

Celsius GKK International, Sophia Antipolis (France)

www.celsiusinternational.com

- Assisted in the progress of several international marketing projects for leading international companies
- Administered the company's SharePoint portal to facilitate knowledge storage and sharing

Business or sector BtoB Marketing

03/2009–08/2009 **Communication and Marketing Coordinator**

DECIDE Agency, Cannes (France)
www.decide.tv

- Executed communication and marketing plans, managed social networks and developed incentives
- Represented the organisation at conferences and fairs and managed international scale events for clients

Business or sector Information and communication

EDUCATION AND TRAINING

2010–2011 **Apprenticeship programme in ICT Project Management**

Polytech'Nice, Sophia Antipolis (France)

Knowledge Management, Planning, Team Working Technics, Project Monitoring, Marketing, Project Financing, Quality Assurance, Creativity, Project Management Plan, Customer Relationship, PMI Certification, Quantitative Approach, Agile Methodology, Risk Management, Stakeholders Analysis...

2009–2010 **Master 2 in Corporate Strategy and International Development**

Universite de Nice Sophia Antipolis, Nice (France)

Strategic Management of Multinational Corporations, Knowledge Management, European Project Management, Geopolitics, Sustainable Development, International Taxation, Export, Import, International Relations, International Financing and other international related law and economics...

2008–2009 **Master 1 in Economics and Management of Private and Public Organisations**

Universite de Nice Sophia Antipolis, Nice (France)

Enterprise Management, Knowledge Management, Human Resources, Bank Law, Labor Law, Contracts Law, ICT, Finance, European Law, Intellectual Property Law, Corporation Strategy...

2004–2007 **Bachelor in Public Administration**

EQF level 1

Universita di Trieste, Trieste (Italy)

Political Sciences, Public Administration, Governance, Economics of public entities, Sociology, Public Audit, Sociology, Quality Assurance, Civil law, European Law, Geopolitics, International Law, Statistics...

PERSONAL SKILLS

Mother tongue(s) Albanian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C1	C1	C2
TOEIC Master Degree 2 in English in the Global Management Institute 3 working experiences in multinational companies / english speaking					
French	C2	C2	C2	C2	C1
TCF 4 years studying and working					

Italian	C2	C2	C2	C2	C2
Istituto Italiano di Cultura di Albania 4 years study in Italy					
Spanish	B2	C1	B1	B2	B1
3 years at University as first language					
Dutch	A2	A2	A1	A1	A1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

- **Public Speaking** developed through different experiences (Radio DJ speaker, workshop facilitator in several capacity building events in ESU, trainer at different levels in the student movement, external representation for different organisations, conference organizer...)
- **Communication tools** developed through event organisation related experiences in DECIDE and volunteering experience...(see below)
- **Writing skills** developed through publication co-writing, articles, policy papers, strategies, (ESU, FAGE, FACE06, ESN, Amadeus) - Publication FINST Compendium, BWSE 2012...

Organisational / managerial skills

- Teamwork,
- Proactive,
- Intercultural approach,
- Sense of priorities,
- Adaptability,
- Networking,
- Decision-making power

Digital skills

- **Management Tools:** MS-Project, GANTT/WBS, CRM, CPT(Cleaning Profiling Data), ERP Software, KPIs Dashboard, TaskMonitoringSoftware
- **Operating Systems:** Windows, Linux, Mac OSX
- **Proficiency of MS-Office:** ECDL European ComputerDriving Licence
- **ICT tools:** SharePoint, Prezi, MovieMaker,Photoshop, MindMap, Drupal, Groupware, HTML, MS-Visio, WordPress, InDesign

ADDITIONAL INFORMATION

Membership & Associations

- **EESC External Expert** - since 2017
- **Senior Research Advisor - The Class of 2020** - 2016
- **Ambassador Series** - Programming Officer - **YFPF Brussels** 2013-15
- **Student Mobility Specialist** – National board member – **FAGE** 2011
- **Co-founder/ProjectCoordinator** – **ESN Nice** 2010
- **SocialAffairs Expert** – National Students' Union – **FAGE** 2010
- **VicePresident in charge of International Relations** – Local Union of Students – **FACE 06** 2010
- **ProjectCoordinator & Founder** – International NGO – **SIFE UNICE** 2009
- **Students'Tutor** – Political Sciences Faculty of Trieste University – **Students' Office** 2008
- **Team Leader& Founder** – Student Union of Trieste University – **AutonomaMente** 2008
- **Vice-President**–Trieste University– **Students'Council** 2006/2008
- **Student Representative** – Trieste University– **Faculty Council** 2006/2008

Artistics and Sport Experiences

- **Scoop Journalist at Film Festival Cannes2009** – **Radio "Radioincorso"** – Trieste – 2009
- **Speaker & Artistic Director** – **Radio "ALFA"** – Local Radio in Elbasan – 2003/04

- **Fashion Designer – Own Design & Collection** –Since early childhood
- Athletics (**junior athlete.**), contemporarydance/street jazz, volleyball

Certification

- **Certification of French Foreign Trade Advisors (CEF - Conseillere du Commerce Exterieur de la France)** – Chamber of Commerce and Industry of Nice Côté d'Azur– 2010
- **International Organization Management - University of Geneva** - Coursera MOOCs Certificate - 2013